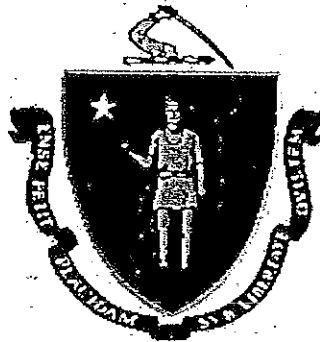


The Commonwealth of Massachusetts
Department of Correction



MALE
OBJECTIVE CLASSIFICATION
OPERATIONAL MANUAL

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Table of Contents

Introduction	1
Initial Classification	1
Reclassification	4
Classification Overrides	7
Initial Objective Classification Form - Attachment I	8
Reclassification Objective Classification Form - Attachment II	10
Initial Objective Classification Form Spanish Version - Attachment III	12
Reclassification Objective Classification Form Spanish Version - Attachment IV ...	14
Offense Severity Scale - Table A	16
Alphabetical Offense Severity Scale – Table A	31
Conviction Guide - Table B	45
Disciplinary Code of Offenses - Table C	46
Permissible Legal Issues - Table D	49

Introduction

An Objective Classification System is the standardized evaluation and custody assignment of an inmate based on objectively defined criteria. The criteria are weighed, scored, and organized into a valid and reliable classification instrument accompanied by an operational manual for applying the instrument and any applicable restrictions or overrides to inmates in a systematic manner.

The Correctional Program Officer (CPO) will be responsible for preparing the inmate's objective classification form (initial or reclassification) and will begin by completing the identifiers noted below:

Name: inmate's name

Number: inmate's commitment number

Date: date of current review

Inst: current institution

Custody Level (reclassification only): current custody level - maximum, medium, minimum or pre release

Current Housing Unit: The housing unit in which the inmate currently resides

CPO: The name of the CPO preparing the objective classification form

Initial Classification

The initial classification form consists of seven (7) variables, when totaled, will result in a preliminary custody level.

Those variables are as follows:

- Severity of Current Offense
- Severity of Convictions within the last 7 years
- History of Escapes or Attempts to Escape
- History of Prior Institutional Violence within the last 7 years
- Age
- Education
- Employment